



ADDENDUM NO. 1

ITB 742-9033
PROGRAM INSTRUCTION SERVICES
(TENNIS)

ISSUED April 5, 2004

1. Page 8, Part III, Section 17 (Insurance) is removed in its entirety and replaced with:

17. INSURANCE

INSTRUCTOR shall purchase and maintain, at no cost to the City, Comprehensive General Liability Insurance with minimum combined single limits of Five Hundred Thousand Dollars (\$500,000.00) covering all claims arising directly or indirectly out of the services outlined by this proposal, which insurance shall include the City of Fort Lauderdale as an additional named insured. INSTRUCTOR acknowledges that as an independent contractor, Workers' Compensation Insurance is not required, but may be purchased by INSTRUCTOR, at no cost to the City, for his own benefit. All said insurance policies shall be endorsed to provide City with thirty (30) days prior notice of cancellation and/or restriction. INSTRUCTOR shall file all required Certificates of Insurance with City's Procurement Division for approval prior to commencement of services under this contract. Certificate holder should be addressed as follows:

City of Fort Lauderdale
Procurement and Materials Management
100 N. Andrews Avenue, Room 619
Ft. Lauderdale, FL 33301

2. Page 11, Part IV, Section 01 (Intent)

Second paragraph referencing Y.E.S. program is removed in its entirety.

3. Page 11, Part IV, Section 02 (General Information – Tennis)

Add:

- A) The City will provide all balls, hoppers and teaching aides.
- B) Work performed will also include Off-court Duties as defined in Part IV, section 04.



C) If Instructor is not USPTA or USPTR certified, they must show proof of application for certification with their proposal and must have achieved complete certification within one year or their contract will not be renewed by the City.

4. Page 12, Part IV, Section 04 (Definitions)

Off Court Duties is changed to read:

Off Court Duties: These may include duties such as court maintenance, tournament or event assistance, front desk/office assistance and travel time within the City.

5. Page 12, Part IV

Add:

05. FEES

Fees charged for instruction services will be determined by the City. Any requests for modification and changes in such rates must be presented to the City. Such change requests must be in writing and directed to the Contract Administrator. The City shall review and accept, refuse or modify such rate change requests. The City shall have the last and final decision relating to any such change requests.

6. Bid opening date has been rescheduled to 2:00 p.m. April 23, 2004.

All other terms, conditions, and specifications remain unchanged.

Kirk W. Buffington, C.P.M.
Assistant Director, Administrative Services

Company
Name: _____
(please print)

Bidder's
Signature: _____

Date: _____